

Network Steering Committee Membership – July 2016

The **mission of the Network** is to end domestic and sexual violence in New Mexico. The Network is an inclusive collaborative of multidisciplinary, multicultural domestic violence and sexual assault program providers and organizations dedicated to strengthening policies, protocols and services to reduce the incidence of sexual assault and domestic violence in state and tribal communities. This mission will be accomplished through information and resource sharing; cross-training; identifying gaps, critical needs and/or duplications of services; fostering new partnerships; and collaborating on and supporting legislative efforts.

The NETWORK Steering Committee Member Description and Duties

Purpose of the Steering Committee is to support the administration, mission statement, and content of the Network meetings by coordinating with the facilitator and Network members.

The Network Steering Committee is a team of 6-12 individuals who

- Represent not-for-profit or state agencies involved with domestic violence, sexual assault, stalking, child abuse, or other related efforts to address violence prevention and intervention.
- Represent New Mexico's unique composition of ethnicity, age, gender, and rural/urban communities.
- Will actively support and promote the mission statement of the Network.

Duties of the Network Steering Committee

- Attend and participate in the Network, participating in at least 2 out of 4 full Network meetings.
- Attend and participate in the Network Steering Committee meetings (which occur after the full Network meeting), participating in at least three out of five meetings. Out of town Steering Committee members are requested to physically attend at least two Steering Committee meetings, especially the annual Strategic Planning meeting held usually in June/July.
- Develop and maintain the content/speakers for the panels and updates for Network agendas, including facilitating/coordinating at least one panel presentation per year. Panels may be co-facilitated/co-coordinated with another Steering Committee member.
- Volunteer for tasks that support the logistics of Network meetings such as scheduling location, taking minutes, setting up/dismantling meeting room, food, facilitating AV needs, maintaining the sign-in sheets, matrix and website, and other duties as needed.
- Be a spokesperson for the Network, including recruitment of new members, promoting the Network Mission Statement, and sharing expertise to ensure fair representation and coverage of current issues and resources relating to Network topics.
- Provide on-going guidance and support to the Facilitator in between meetings via email and phone.
- Steering Committee members may delegate a task to non-steering committee members for specific issues as needed.

Terms of Steering Committee members

- Members serve for two years, with a rotating schedule each year, so new members come on as others leave. Members may serve consecutive terms. Terms run July 1 – June 30.